Instructions for Free Communications Presenters

Presentation Format

- Only the presenting author should be doing the presentation and addressing the queries during the Q&A segment at the conference.

  23rd January 2026 (during Main Conference – Onsite in China)

  > 7 minutes: Presentation (no limit on number of slides)
  >
  > 3 minutes: Q&A

- There are 10 sessions in total (subject to changes) and you will be scheduled to present in one of the sessions (your presentation date, time and venue will be announced later).

- There will be 1 Lead Judge and 2 Judges for each Free Communications session.

- The list of Free Communications awards (e.g. Winner, Runner Up, Merit) will be selected from the presenters across the 10 sessions.

Preparation of Slides

Please note that you will need to send us your slides by 22 December 2025 (more details will be provided). While we will load your slides to the room's computer, kindly also save a copy of your slides in a thumbdrive and bring it to the conference venue as backup.

Presenters who send in their slides after 22 December 2025 will not be collated for the conference. The slides submitted will be deemed as final and no further change/s is/are allowed.

Presentation Slides [PPT format]

1. Presentation slides should be in English, landscape orientation

2. Slide dimensions - In MS PowerPoint, go to Design -> Slide Size -> 16:9 (widescreen)

3. The presentation should have a title slide and the following sections: Introduction, Methods, Results, Discussion, Conclusion

4. The title slide should contain the following: Name(s), department(s), institution(s) and country of author(s) should be stated clearly, directly below the title. Name of the presenting author in bold

5. Presenters should avoid overloading their slides with text, or images with small elements to allow for better reading

Files should be saved in this format:

- Abstract ID_Presentation type (i.e. Free Comm)_First name_ Last name
  E.g. A1002_Free Comm_Matthew_Tan